

**WORKSHOP / TRAINING / COUNSELING SIGN-OFF FORM**

Your name *(as it appears on your tax return)*: \_\_\_\_\_

- Your goal in the EARN program:  Small business       Education       Homeownership  
 Child's education (SAFE or CalWORKS)  
 First & last month's rent (CalWORKS only)

Name of workshop / counseling you attended: \_\_\_\_\_

Name of organization that offered the workshop or counseling: \_\_\_\_\_

Instructor's name: \_\_\_\_\_ Date attended: \_\_\_\_\_ Time attended: \_\_\_\_\_

List the main points you learned in this workshop or counseling session (you must complete this section):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

→ Instructor signature: X \_\_\_\_\_

**Did you enjoy this workshop / training / counseling?**

- Yes, it was great and I learned a lot       Kind of, it was so-so       No, I didn't like it

**Towards which of your IDA requirements would you like this workshop to count?**

I would like to count this towards my:

- Saver Workshop requirement**  
 (You are required to attend at least two SWs each year you participate in the IDA program. One-on-one appointments with a business counselor, home ownership counselor, financial aid counselor, or wealth coach can count as Saver Workshops)
- Asset-specific Training requirement**  
 (If you are saving towards a small business / home purchase, you are required to attend six hours of small business training / first-time home buyer training during your first 6 months in the IDA program. One-on-one appointments with a counselor can count towards this requirement)

Immediately after attending a workshop / training / counseling session, please complete this form, have your instructor sign it, and send it to EARN by fax (415) 217-3663, email, or snail mail.